

## **Minutes of Partnership Meeting**

<b>Venue</b>	Monkton Community Hall
<b>Date and Time</b>	15.00 Monday 8 <sup>th</sup> December 2008
<b>Approved by Chair</b>	

### In Attendance

#### *Community Sector:-*

Pearl Llewellyn (Chair); Margaret Hart; Bev Stephens; William Rees; Angie Meredith

#### *Voluntary/Business Sector:-*

Dot Lloyd (Monkton Voice); Pauline Waters (Monkton Priory Church Mother's Union); Liz Jenkins (Priory Farm); Vanessa John (PAVS)

#### *Statutory Sector:-*

Jayne Kemsley (Jobcentre Plus)

#### *Communities First Support Team:-*

James Roach John; Maria Jenkins (Secretary)

### Absent

#### *Community Sector:-*

Nicola Cowan; Tracie Batchelor; Keith McNiffe

#### *Voluntary/Business Sector*

Alison Beaumont (Monkton Spar); Haven Credit Union

#### *Statutory Sector:-*

Pam Owen (Health Challenge Pembrokeshire); Community Safety Partnership

## **I. Apologies**

#### *Community Sector:-*

Michelle Ferrier; Ald Dillwyn Davies

#### *Voluntary/Business Sector:-*

Michelle Bateman; Audrey Thompson

The Chair welcomed all to the meeting.

## **2. Acceptance of Minutes**

The minutes of the previous meeting were proposed by Maggie Hart as a true version of the events, and seconded by Dot Lloyd.

## **3. Matters Arising**

i) The Chair referred to page 5, point iii) of the minutes and wished it clarified that her comments about standing down as Chair were with reference to her 5 year period as Chair coming to its full term at the AGM.

ii) The Chair referred to page 4 and the section on 'The Environment'. The recycling facility at the Community Hall will be similar to that at the Commons. The Chair added that Paul Watkins, Recycling Officer with PCC, wishes to place a container for the Salvation Army on the site, and both Chair and the Town Council support this.

iii) Liz Jenkins referred to page 4 and the section on 'Crime and Community Safety'. It had been intended for Communities First to write to the Police Sergeant, who had since attended a Monkton Voice meeting. Members discussed the matter further.

**Action Point: Communities First to invite Angela Burns AM to a Partnership meeting to discuss the matter, with a copy to go to the Chief Constable.**

The Chair stated that some Members wished for item 7 on the agenda to be brought forward.

## **7. Partnership Review – 'Constitution'**

The amendments to the Constitution were discussed. Vanessa John stated that all those who attend the AGM are able to vote on the Constitution.

It was clarified that if many Members were too unwell to attend the AGM, that would be reason enough to postpone the meeting.

The final version of the Constitution will be issued to Members with the amendments.

***The date for the Monkton Communities First AGM was agreed as Wednesday 28<sup>th</sup> January 2009 at 7pm at Monkton Church Hall.***

**Action Point: Communities First to place an advert in the Western Telegraph prior to the meeting asking for any notices of motion to be received 14 days prior. In addition, produce flyers for all school children to take home giving notice of the AGM.**

The Chair returned to the original order on the Agenda.

#### **4. Correspondence**

Three items were received:

- i) A letter from Pembroke Town Council commending all those involved in the production of M:Life, on the content, variety and information in the Autumn edition.
- ii) An email correspondence from Lloyd Coles at Cleddau FM asking for any available funding. They have commenced a 28-day broadcast with Pauline Waters presenting a 'walk through Monkton' and who is among many new presenters from communities around Pembrokeshire. Cleddau FM need to raise approximately £6000 to go on air for licences, performing rights, rent etc. and the station is run voluntarily.

Members were given the latest finance figures and discussed the project. Pauline Waters confirmed that with further funding Cleddau FM is likely to give the Monkton community a regular slot. The Co-ordinator added that Llanion Communities First had previously provided funding of £400.

Jayne Kemsley proposed the Members award £400, seconded by Will Rees. All Members voted unanimously in favour.

- iii) An email correspondence from Springboard asking for funding for a Xmas Craft Taster. Will Rees and Bev Stephens declared an interest and left the meeting. There was discussion by the Members who thought the Taster had already taken place and it was noted that retrospective funding could not be given.

**Action Point: Secretary to get more information on the session and report back to Members for a decision to be made.**

The Secretary added that she had discussed with the Co-ordinator that a cut-off date needed to be set for receipt of applications to the Events Fund for 2008-09 so that no applications and receipts are outstanding by the end of March. The cut-off date will be Friday 6<sup>th</sup> February 2009.

#### **5. WAG Quarterly Returns**

Under Crime and Community Safety the Co-ordinator said he had made attempts to approach both police and Monkton's neighbourhood watch, with no success. Some Partnership Members were under the impression that the Co-ordinator had made comments to the Chief Constable regarding the pcso's. The Co-ordinator rebuffed the comment adding that he had had no such conversation but that he had only spoken directly with pcso Dave Powell.

Vanessa John said Alison Rogers is the new Co-ordinator for the Community Safety Partnership. It was proposed to invite Alison to a Partnership meeting.

**Action Point: Communities First to write to Alison Rogers with invitation to come and meet Members.**

There was a discussion around sourcing a youth worker and the Co-ordinator added that the Outcomes Fund may be a funding possibility although applications require a 50% match fund.

## **6. Springboard Bid**

The Springboard Funding application was proposed by Dot Lloyd and seconded by Pauline Waters. Members voted unanimously in favour of submitting the bid.

The Chair moved to item 9 on the agenda as item 8 (Finance) had been discussed under Correspondence.

## **9. Any Other Business**

i) All are invited to attend the PAVS AGM on 10 December 7pm at the Pavilion, Withybush.

ii) All trustees of voluntary organisations who wish to keep up to date with legal changes are invited to join the Pembrokeshire Trustee Network which will commence early in 2009. Contact Vanessa John on 01437 769422.

iii) Liz Jenkins referred to the attendance list of Partnership meetings for 2007/08 and queried the Membership of some of those who do not seem to attend meetings.

## **10. Date and time of next meeting**

Wednesday 14<sup>th</sup> January 2009 at 2.30pm at Monkton Community Hall.

With no further business the meeting closed at 4.30pm.