

Minutes of Partnership Meeting

Venue	Monkton Community Hall
Date and Time	14.30 Wednesday 29 th October 2008
Approved by Chair	

In Attendance

Community Sector:-

Pearl Llewellyn (Chair); Michelle Ferrier; Ald. Dillwyn Davies; Maggie Hart

Voluntary/Business Sector:-

Dot Lloyd (Monkton Voice); Pauline Waters (Monkton Priory Church Mother's Union); Liz Jenkins (Priory Farm); Vanessa John (PAVS); Michelle Bateman (Monkton Swifts)

Statutory Sector:-

Sinead Henehan (Pembrokeshire County Council); Jayne Kemsley

Communities First Support Team:-

James Roach John; Maria Jenkins (Secretary)

Absent

Community Sector:-

Nicola Cowan; Tracie Batchelor; William Rees; Beverley Stephens

Voluntary/Business Sector

Alison Beaumont (Monkton Spar); Haven Credit Union

Statutory Sector:-

Pam Owen (Health Challenge Pembrokeshire); Community Safety Partnership

I. Apologies

Community Sector:-

Keith McNiffe; Angie Meredith

Voluntary/Business Sector:-

Audrey Thompson (Monkton Community Hall)

The Secretary gave apologies for Members not receiving the mail required for today's meeting in good time, due to insufficient postage. The matter has been discussed with the Sorting Office and all mail should be delivered successfully in the future.

The Chair added that she had received 3 items of post from the Communities First office in one day and asked that all items be posted in one envelope or that post is hand delivered. The Secretary said deliveries by hand were not always feasible but the Team would aim to reduce the amount of mail to the Members.

2. Acceptance of Minutes

The Minutes of the meeting held on 25 September were proposed as a true record by Vanessa John and seconded by Maggie Hart.

3. Matters Arising

- i) The Co-ordinator said the Welsh Assembly have responded on the issue relating to the resignation of the Vice-Chairman, and their advice is that a decision is agreed at a local level. There will be no intervention by the Assembly on the matter.
- ii) The Co-ordinator has issued feedback forms to all recipients of the C1st Events Fund and only the Swifts has reported back.
- iii) Alderman Davies referred to Page 4, 2nd para from bottom, and wished it noted that not all Members voted, due to an expression of interest.
- iv) The Co-ordinator said that William Rees had written and forwarded the letter to the Planning Department, as outlined on page 5.
- v) The Co-ordinator said Marc Davies of Communities at One requires an agreed date from the Community Hall committee, for the removal of the computers from Clouds.

4. Correspondence

- i) Thank you note received from the Friends of South Pembrokeshire Hospital for the gift donated by Communities First to their Raffle.
- ii) A letter from the Chair to the Co-ordinator, signed by some Members requesting that the AGM be held as soon as possible. The Chair requested the matter be addressed under Any Other Business.
- iii) An email from the Welsh Assembly requiring the completed Springboard application. The Co-ordinator is to work on this in Helen Banner's absence. A special meeting will then be called to agree it.

5. Action Group Updates

Members discussed the Action Group Status Reports with some action points arising.

General

Team to type the colour (i.e. green or amber) against the actual colour, for those with black and white printers.

Jobs and Business

Vanessa John to speak with the Volunteer Bureau to acquire up-to-date figures for the whole Pembroke area. To advertise the Volunteer Bureau in M:Life.

Older People

Monkton Voice to apply to the C1st Events Fund for the Floral Art workshops.

Sinead Henehan said that the Garden at Gwilliam Court should be included in the returns as an intergenerational project.

The Chair queried the banner making workshops. The Secretary said Liz Cook had hoped to raise it at the Evaluation meeting for the Village Fayre, but it had been called off due to low numbers.

Children and Young People

Members are not happy with the name Monkton Youth Voice. It has not gone through Monkton Voice for approval and concerns were raised that there would be confusion. The Co-ordinator added that the young people had elected to name the group themselves and had hoped to do a presentation to Monkton Voice, although the meeting was cancelled. The Youth Voice will continue to receive support from Hayley Wood and will not be affected when the youth worker funding ends. A meeting of the Action Group is being held on 7th November to discuss the way forward with the Council, with regards to future youth funding.

There was further discussion around funding for a youth worker.

Active Community

The Village Fayre Evaluation meeting will now be held once responses to the Questionnaires are returned and collated.

The Secretary responded to a query by Members, that 33 people were booked onto the St Fagans trip the following day.

Members queried the Swifts and Boxing Club. The Co-ordinator said that the joint committee had dissolved but they are still working together. The Boxing Club will lease land to establish a new building on to the Swifts.

Crime and Community Safety

The Co-ordinator explained the Amber status is due to members of the Neighbourhood Watch not responding to invitations to meet and discuss progress. Many attempts have been made. The powers held by the PCSO's was discussed. The Chair will ask the Secretary of Monkton Voice to write to the sergeant at Pembroke Dock Police Station inviting him to attend a Voice meeting. The group will ensure leaflets are delivered to all doors.

Referring to the proposed housing developments in the community, Alderman Davies said the Action Group Report should include that any extra housing is bound to increase crime in the area. Members referred to William Rees' letter to the Council. Sinead Henahan was able to confirm it had been received, and the Co-ordinator wished it noted that he has not had any direct contact with William Rees over the matter.

The Environment

The Chair queried the recycling project and would rather Dylan had consulted with her. The Community Hall have adopted a site adjacent to the Hall and aim to have a similar recycling facility as the Commons. The Chair also wanted it noted that she has organised a 'Friends of Monkton Cemetery' Group, which is her own group.

Sinead Henahan said it is worth linking more into Tidy Towns.

The Members proceeded to discuss the Team Bulletin that had been issued.

6. Partnership Review – 'Constitution'

There was further discussion on the Constitution. Vanessa John to make the necessary amendments and bring to the next meeting.

7. Finance

The Secretary issued the latest budget figures. A little over £7500 has been spent under the Events Fund with almost £4500 of that spent as part of the Village Fayre. £2480.06 remains in the pot for community events and activities.

The Co-ordinator asked the Members if they would consider funding a financial literacy play to be held at the Comp School by The Solent People's Theatre on 3 November. Llanion Communities First are contributing £500 and asked if the Members are happy to contribute the same. The play is to be watched by year 7,8 and 9 pupils and is supported by Haven Credit Union. The Chair called a vote, with Alderman Davies declaring an interest. All voted in favour.

8. Any Other Business

i) Maggie Hart said the Youth Club were to hold a daffodil planting session to raise money for Marie Curie Cancer Care.

ii) The Co-ordinator raised the issue of the AGM. Reasons to hold the AGM early in the New Year and not during November, include that Members need to attend a series of meetings including for Springboard, Welsh Assembly Quarterly returns, the revised Constitution, and the Assembly are yet to send through the financial reports that are required for the AGM.

iii) The Chair said that as it was her wish to stand down at the AGM she will be happy to remain as Chair in name only as it has become increasingly difficult to commit to meetings, for personal reasons. A Chair will be elected at each meeting if it becomes necessary, and called for all those who signed the letter if they were in agreement. Sinead Henehan proposed the AGM be carried over until January, and Pauline Waters seconded.

iv) The Co-ordinator said the Team were organising a 'Volunteer Celebration' evening on Friday 28 November at the Church Hall as a 'thank you' to all those who have volunteered in Monkton. The evening will include a Quiz and a dinner. Members were asked to consider names of those who should be invited and to let the Team have details.

v) The Secretary handed out attendance lists of the year's Partnership meetings as requested. Apologies were made as Sinead Henehan was not included in the lists. An amended version will be issued with the minutes.

9. Date and time of next meeting

The next meeting was arranged for Monday 8th December at 2.30pm at the Community Hall.

With no further business, the meeting closed at 5.25pm.